

Continuity of Services Plan



Table of Contents

1. Introduction

Guiding principles

Important guidance

Contacts

2. Employee and student safety

Screening and protocols

Symptom graphic

Vaccinations

Diagnostic and screening testing

3. School Operations

School calendar

Communications

Visitors, gatherings, and field trips

Face coverings

Cleaning procedures and protocols

Personal protective equipment

Facility use

Pickup and dropoff

Athletics and extracurricular activities

4. Academics and Growth

Learning options

Students with special needs

Access to technology

Enrollment

Devices and wireless hotspots

5. Whole Child and Family Supports

Communications

Mental health services

6. COVID-19 Guidance

7. Frequently Asked Questions

Introduction

The leadership and Board of Education for Clinton Public Schools firmly believes that our students need to be in a school environment. The safety and security of our employees and students will always be priority #1. In order to do this safely it is vital that we have a detailed plan related to every aspect of our daily operations. Our plan represents months of planning and preparation and input from hundreds of individuals on how to best keep our students and employees safe and healthy while in school. However, this plan is fluid and could change as CDC guidance changes.

Guiding principles

In order to ensure the continued well being of all our students and employees, the following guiding principles have been put in place:

- 1. Employee and Student Safety Measures
- 2. Input From School and Community Members
- 3. Taking federal and state health guidelines into consideration
- 4. Support for Families
- 5. Equitable Access to Instruction
- 6. Community Partnerships

How the plan was developed

The Clinton Public Schools Continuity of Services Plan was developed through an ongoing process of meeting with the district leadership team, the Board of Education, teachers, students, parents, and community partners. Additionally, multiple surveys were distributed to staff members and parents/guardians, and community partners containing questions pertaining to a safe and healthy return to school. The district receives continuous guidance from the Centers for Disease Control and coordinated with the Oklahoma State Department of Education, State Health Department, and Custer County Health Department. All of the input and data compiled throughout this process has been carefully reviewed to ensure that decisions are made according to what is best for the community of Clinton and for Clinton Public Schools. As with any plan, details will change according to our better understanding of the evolving situation.

Important Guidance on COVID-19

CDC K-12 School: Readiness and Planning Tool CDC How to Protect Yourself and Others Oklahoma State Department of Education Return to Learn Oklahoma Symptoms of COVID-19



Symptoms of COVID-19

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19 and are encouraged to contact their primary care physician.

Impact of COVID-19 on Children

Children appear to be at lower risk for contracting COVID-19 compared to adults. While some children have been sick with COVID-19. Early reports suggest children are less likely to get COVID-19 than adults, and when they do get COVID-19, they generally have a less serious illness.

Important Contacts

- Tyler Bridges, Superintendent: 580-323-1800, tyler.bridges@cpsreds.org
- Adam McPhail, Assistant Superintendent: 580-323-1800, adam.mcphail@cpsreds.org
- Sheffield Southall, District Nurse: sheffield.southall@cpsreds.org
- Jamie Goodwin, District Nurse::jjamie.goodwin@cpsreds.org
- Nance ES: Principal, Janalyn Taylor, 580-323-0260, janalyn.taylor@cpsreds.org
- Southwest ES: Principal, April Miner, 580-323-1290, april.miner@cpsreds.org
- Washington ES: Principal, Gene Ray, 580-323-0311, gene.ray@cpsreds.org
- Clinton MS: Principal, Nathan Meget, 580-323-4228, nathan.meget@cpsreds.org
- Clinton HS: Principal, Chad Pugh, 580-323-1230, chad.pugh@cpsreds.org
- Custer County Health Department: 580-323-2100

Employee and Student Safety

Employee Screening and protocols

To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our employees, daily we require employees to complete a self-screening. The employee self-screening can take place at the school site or at the employee's home.

- Each building/department in the district will have multiple temperature-taking devices.
- Employees should report any temperature of 100.4 degrees or higher and/or COVID-19 symptoms to their supervisor immediately.
- All screening information will be kept confidential.
- If an employee becomes ill at work and is exhibiting symptoms of COVID-19, they may be asked to leave work and go home or to the nearest health center.

Student Screening and Protocols

Due to CDC recommendations, CPS students will not be screened at school daily; however, portions of each school's population could be screened each day. In order to limit exposure and possible spread of COVID-19, it is important that any student who has a fever of 100.4 degrees or higher and/or COVID-19 symptoms be picked up by a parent or approved adult as soon as possible. If a student has a 100.4 degree or higher and/or COVID symptoms:

- That student will be taken to a safety area immediately.
- CPS recommends to rule out COVID-19 or other communicable diseases before returning to school.
- Any student sent home for fever or COVID-19 symptoms may participate in distance learning
 activities provided by the teacher, and as long as those assignments are completed satisfactorily
 and on time, absences will not be counted against the student.
- If your student is sick or has recently had close contact with a person with COVID-19, we urge you to keep them home.
- Do not send a sick child to school. Notify a district nurse for more guidance.

Employee/Student COVID-19 Positive

If an employee or student has been diagnosed with COVID-19, they may return to the school when all 3 criteria are met:

- 1. At least 24 hours with no fever without the use of fever-reducing medications; AND
- 2. Improved symptoms (cough, shortness of breath, etc); AND
- 3. At least 5 days have passed since symptoms first occurred or from date of test, if asymptomatic.

Employee/Student COVID-19 Exposure

If an employee or student has been *directly exposed* (3 ft with a mask or 6 ft without a mask for 15 minutes or more) to an individual that has been diagnosed with COVID-19, they will be asked to monitor for symptoms and test if symptoms appear.

Vaccinations

- Clinton Public Schools are constantly coordinating with community partners (local pharmacies, Custer County Health Department and Indian Health Services) to coordinate COVID-19 and influenza vaccinations in a timely fashion to promote health and wellness in our school and our community.
- Clinton Public Schools will participate in COVID-19 vaccination clinics provided by the Custer County Health Department and Indian Health Services for all eligible age groups.

Employees

 Clinton Public Schools and Salisbury Pharmacy will coordinate vaccine events to provide COVID-19 vaccines and boosters to all eligible CPS employees.

Students

 Students are encouraged to get vaccinated at Custer County Health Department or Indian Health Services.

Diagnostic and Screening Testing

- Clinton Public Schools applied for and received a CLIA waiver from the FDA to perform COVID-19 testing for students and employees with the tests provided by the Oklahoma State department of Health.
- With testing resources being scarce in our community, the school is able to continue to provide free on site testing to students and employees for screening purposes as recommended by the CDC.
- Two registered nurses are available on a daily basis in our attempt to screen 10% of our school population monthly.



Handwashing

 Washing your hands is easy, and it sone of the most effective ways to prevent the spread of germs. Clean hands can stop germs from spreading from one person to another and throughout an entire community from your home and workplace to childcare facilities and hospitals.

Follow these five steps every time.

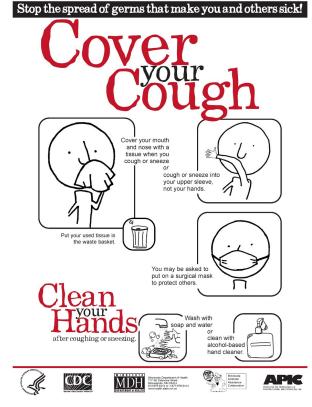
- 1. Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
- 2. Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
- 3. Scrub your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song from beginning to end twice.
- 4. Rinse your hands well under clean, running water.
- 5. Dry your hands using a clean towel or air dry them.

Respiratory Hygiene/Cough Etiquette

The following Measures to contain respiratory secretions are recommended for all individuals with signs and symptoms of a respiratory infection.

- Cover your mouth and nose with a tissue when coughing or sneezing;
- Use in the nearest waste receptacle to dispose of the tissue after use;
- Perform hand hygiene (e.g., hand washing with non-antimicrobial soap and water, alcoholbased hand rub, or antiseptic handwash) after having contact with respiratory secretions and contaminated ob ects/materials.

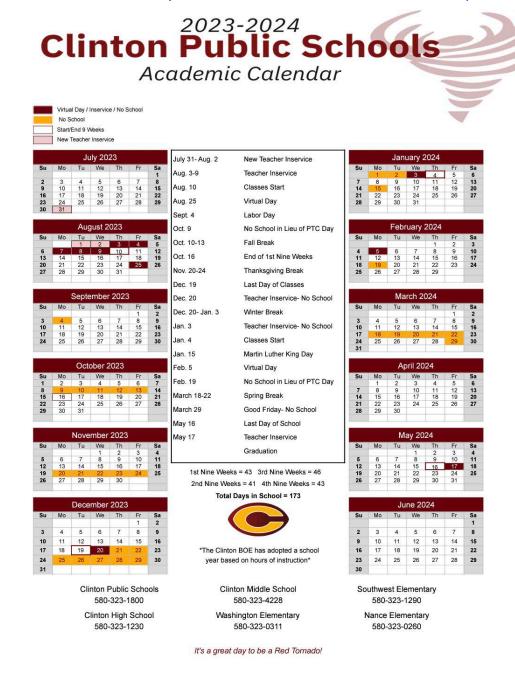




School Operations

Academic Calendar

- The board approved academic calendar, is designed to limit exposure to the virus and allow
 district staff to make adjustments to COVID-19 related virtual learning needs. Due to possible
 disruptions during the school year, we are continuing to implement virtual days to acclimate
 students, staff, and parents to virtual learning at home.
- Virtual days will allow us to:
 - Limit exposure to the virus
 - Practice virtual learning in case of an extended closure due to exposure
 - Provide additional time and space for deep cleaning
 - Provide additional time for teacher professional development
- The academic school calendar is published on our district website at www.cpsreds.org.



Bathrooms

- In addition to normal cleaning procedures, sanitize using electrostatic disinfectant sprayers will take place each day after passing periods, during the lunch period, and the end of each day.
- Soap and paper towels will be refilled throughout the day.

Classrooms

- Sanitized using electrostatic disinfectant sprayers.
- Where available, students will wash their hands with soap and water when entering the classroom.
- Each classroom will have hand sanitizer for students and staff to sanitize hands in classrooms where soap and water are not available.
- Students and staff will limit the sharing of supplies, utensils, devices, toys, books, and learning aides.
- All classrooms will remove excess furniture to maximize classroom space for social distancing.
- All classes will utilize cohort seating where possible.

Buses

- Parents/guardians are strongly encouraged to bring their student to school when possible.
- Each bus will be sanitized with electrostatic disinfectant sprayers.
- All drivers and riders will be required to wear a mask at all times.
- When weather allows, all bus windows will be down for proper air circulation.
- Hand sanitizer will be provided on all buses and used when boarding.
- After-school routes have been modified to limit mixing of students among schools.
- All buses will maintain assigned seating.

Cafeteria

- Students will use hand sanitizers located in the cafeteria.
- Students will practice social distancing as much as space allows. We will limit the number of students in the cafeteria as schedules allow.
- Breakfast/lunch locations will be determined by each site. This could be in the classrooms, outside, or in the cafeterias with social distancing being taken into consideration.
- Serving procedures will be modified to speed up serving times and allow for more social distancing.
- Optional meal serving locations will be offered to limit large groupings of students.
- Staggered lunch schedules to accommodate less mixing of students.
- Cafeterias seating will utilize their cohort seating where possible.

Personal protective equipment (PPE)

- Clinton PS has purchased bulk supplies of disposable gloves, disposable face masks, gel hand sanitizer, disinfectant, paper products, hand soap, and other commonly used items.
- The district will promote a culture of good hygiene practices and teach proper hygiene practices to model the safest behavior possible.
- There will be signage district wide concerning safe and healthy practices.

Facility Use by Outside Organizations

Facility use by outside organizations will be determined on a case by case basis. Consideration
will be given for organizations able to commit to guidelines for limiting exposure to the COVID-19
virus. Additional cleaning fees may be required.

Cleaning procedures and protocols

- Each site will have a checklist and a timeline of completion for daily sanitation practices.
- Electrostatic disinfectant sprayers are located at each school site.
- Electrostatic disinfectant sprayers will utilize hypochlorous acid as long as it is available.
- School staff will provide continual cleaning of commonly touched surfaces (door handles, bathrooms, etc.).
- As many hallway drinking fountains as possible will be replaced by bottle filler stations.
- Deep cleaning of all surfaces will take place on scheduled virtual days.



Communication

All communication with parents and the community will be delivered through Infinite Campus, SeeSaw, and Canvas messenger (email and text) and the district Facebook page @OKClintonPublicSchools. Direct communication with site principals and teachers through text and email will be used on a regular basis. Clinton Public Schools is committed to strong communication and responsive action. If you need assistance and cannot reach your site, you may reach out to Tyler Bridges, Superintendent, at tyler.bridges@cpsreds.org or call 580-323-1800.

Please update your information on a regular basis.

Visitors, Gatherings, and Field Trips

- All school visitors will be screened upon entering the school office.
 - Any visitors past the school office will only be approved at the discretion of the site principal.
 - Face coverings will be recommended.
 - All visitors will be required to use hand sanitizer upon entering.
 - All visitors will be asked to social distance when possible.
- Virtual gatherings will be conducted where possible (assemblies, programs, field trips).
- Limited field trips.
- Open House and Meet the Teacher can be conducted virtually and by appointment.
- Parents may not be allowed to walk their child to the classroom.

Student screening

We ask that parents utilize the home screening questionnaire to screen their kids before leaving their homes.

Recommended Use of Face Coverings

- On July 23rd, 2020 the State Board of Education approved recommended guidelines for all Oklahoma Public Schools. Those guidelines can be found by visiting their website.
- Students and staff are reminded that by wearing a mask at school, they are protecting both themselves and those around them. With respect to the spread of the virus, the optimal, safest situation is for students and staff to wear a mask at all times.
- Face coverings will be recommended in the following locations:
 - Bus drivers and bus riders
 - Cafeteria staff when preparing and serving meals
 - Office staff during high-traffic hours
 - Face coverings are strongly encouraged for students.
 - Adults at all sites are recommended to wear a face covering if social distancing is not possible.

Recess

Modifications to recess schedules to limit mixing of student groups will occur where possible. The district believes recess is a vital part of the health and well being of students and will not remove recess from the schedule. As needed, equipment will be sanitized between student groups.

Pickup and Dropoff

Pickup and dropoff at each school site will remain the same with precautions taken for social distancing and limiting the mixture of student groups.

Athletics and Extracurricular Activities

- Facilities and equipment will be sanitized daily using electrostatic disinfectant sprayers.
- Procedures for athletics and extracurricular activities will be followed in conjunction with recommendations from OSSAA and our local health professionals. Information about practices and precautions will be posted through each activity's sponsor or department.

PPE & Virtual Learning

In preparation for a safe and efficient return to school during these challenging times, Clinton Public Schools has acquired the following:

- Gel hand sanitizer with hand pumps
- Electrostatic sanitizing sprayers
- Hypochlorous acid
- Face shields
- Disposable face masks
- Washable student face masks
- Chromebooks
- iPads
- Swivl camera systems (virtual learning)
- Verizon wireless hotspots
- Long-range outdoor hotspots



Academics and Growth

Option #1 All At-School Learning PK-12	Option #2 Distance Learning (Health Reasons)	**Option #3 All Virtual Learning KG-12
Learning Management System PK-4: SeeSaw 5-12: Canvas	Learning Management System PK-4: SeeSaw 5-12: Canvas	100% online curriculum IXL/ Lexia (KG-6) Canvas (7-12)
 Remain a Clinton PS student In-person classroom setting and schedule with added safety and sanitation protocols. SeeSaw/Canvas connects all teachers, students, and parents for seamless learning transitions in the event of school closures 24-7 online access to submitted and/or graded assignments Participate in school- sponsored athletic and arts programs (NCAA compliant) 	 Remain a Clinton PS student Same curriculum used for the traditional classroom setting for an easy transition if needed for intermittent health concerns SeeSaw/Canvas connects all teachers, students, and parents for seamless learning transitions in the event of school closures 24-7 online access to submitted and/or graded assignments Participate in school- sponsored athletic and arts programs (NCAA compliant) 	 Remain a Clinton PS student with Clinton PS teachers Available for grades K-12 Individualized plan Accessible anywhere Flexible schedule 24-7 online access to submitted and/or graded assignments Communication between teacher and parent, with regular updates required Technology and internet provided, as needed Participate in schoolsponsored athletic and arts programs, as long as the student is enrolled in one hour during the regularly scheduled school day and physically on campus during that class period (NCAA compliant) If option #3 is chosen, your student will remain in all-
*All students are automatically enrolled in Option 1	term illness/absence due to a health-related reason. Doctor documentation must be provided and parents must contact the site for further instruction.	virtual for at least an entire semester. *If you would like to enroll your child in the all-virtual option, please visit https://enroll.cpsreds.org.

^{**}Students who choose option 3 must remain in that learning pathway for a full semester or academic year. Parents may contact the site principal to discuss any changes to a learning pathway. An instructional team will determine the need for transitions to another learning pathway upon parent or student request.



One community. One team. Two great ways to learn.

We can't wait to welcome our Red Tornadoes safely back to the classroom this fall. We understand, however, that some families may be more comfortable with a virtual option for their children. **Clinton Schools** is proud to provide **CPSonline**, a 100% digital learning option for kindergarten through 12th-grade students who live in the Clinton district.*

Students will have 24/7 access to their online assignments and grades using any computer with internet. While their coursework must be closely monitored by a parent or guardian, they'll also have support from experienced, certified members of the CPS teaching staff.

Virtual students can still participate in the district's athletic and arts programs they love, as long as they attend at least one class on campus each day. It's a digital option that offers a well-rounded school experience!

If online learning is right for your child, choose the program that offers support close to home. Choose the program with extracurricular opportunities. Choose the program that understands your family's needs.



Choose Clinton Schools.

Technology and internet provided, as needed. Semester-long commitment required.

Interested in **CPS**online?

Visit enroll.cpsreds.org

Student with Special Needs

Individualized Education Plans (IEP), 504 Plans, and English Language Academic Plans will be followed with the assistance of site principals. District related services providers, such as speech and OT/PT, will be in contact with students and parents to arrange for continued services within the constraints of this public health crisis. IEP and 504 meetings will be held in person unless a request is made for a phone or video conference. All IEP/504 team members are required to participate. For information about IEP and 504 plans, contact Janelle Shepherd at janelle.shepherd@cpsreds.org. For information about English Language Services, you may contact April Miner at april.miner@cpsreds.org.

Access to Technology

Devices will be provided for students. Teachers and principals will help identify students who need technology assistance and a checkout system will be utilized. Students who choose learning option #3 will have access to a device at the beginning of the school year and to tech support (opt 4 on assistance hotline).

Enrollment

CPS has moved to online enrollment. All enrollment information can be found at enroll.cpsreds.org

Internet Connectivity

- Clinton Public Schools has purchased wireless hotspots to distribute to homes that do not have internet access. These devices will be given on an as-needed basis.
- The district has purchased additional long-range outdoor wireless access points to further broaden the range of publicly available wifi in the community.

Virtual days

- Teachers and staff will be provided with additional professional development opportunities and opportunities to collaboratively plan.
- Virtual days are considered a day of attendance for students and students will be expected to complete coursework on those days.

Learning Loss

- Clinton Public Schools is committed to addressing the learning loss caused by the COVID-19 pandemic.
- In June of 2021, CPS is hosting a response to intervention (RtI) training conducted by Solution Tree to train our certified faculty members.
- During this training, we will learn how to create and implement a remediation schedule into our master academic schedule to ensure students are mastering essential standards.
- If students are not mastering an essential standard, they will receive remediation (during the school day) until they master the standard.
- The remediation could be provided by the classroom teacher, a different classroom teacher, an interventionist or specialist, or a SPED teacher.
- In addition to our remediation, CPS is hosting a summer school program that will focus
 on reading and math. Students will receive 30 minutes of reading and 30 minutes of
 math instruction daily for 8 weeks by certified CPS teachers as well as STEM, art, and
 physical fitness activities.

Whole Child & Family Supports

Student and family needs

- The district will continue to offer services through our child nutrition program, food pantry, clothing program, Backpack for Kids program, and the hygiene closet.
- Clinton Public Schools has added additional partnerships with Red Rock Behavioral Health Services and Multi-County Youth Services to provide additional counseling services for students and employees.
- Each option of our assistance hotline (below) will be monitored by school personnel.

Counseling services

- All school sites will maintain full-time counselors.
- Clinton PS has added a full-time licensed professional counselor for student, family, and staff counseling.
- For additional information about mental health, contact your school's site principal.



Option 1: Food assistance

Option 2: Basic school supplies

Option 3: Social-emotional support

Option 4: Device support

Option 5: COVID Reporting

Frequently asked questions

What is all-virtual learning? Virtual learning means the student takes all of his/her courses in a virtual setting away from the school regardless of schools being open or closed. A certified teacher directs the instruction through the use of a learning management system. The all-virtual option is a semester-long commitment. Virtual Instruction is offered K-12. Students enrolled in all-virtual may participate in extracurricular activities. Students will be responsible for transportation to and from extracurricular activities. All-virtual instruction allows students to have a flexible learning schedule instead of a traditional class schedule. Virtual learning can happen any hour of the day.

What is Canvas/Seesaw?

Canvas and Seesaw are learning management systems/portals where students will access their assignments, communication, and grades. The system streamlines all the digital tools and content that teachers and students use, for a simpler, more connected, learning experience.

Where can I get a free COVID-19 test or Vaccine?

Custer County Health Department (call for appointment) 3030 Custer Ave. Clinton, OK 73601 (580) 323-2100

Indian Health Services (for established patients only)
10321 North 2274 Road
Clinton, OK 73601
(580) 323-2884

Or text your ZIP Code to 438829 or call 1-800-232-0233 to find vaccine locations near you.

What happens when someone tests positive?

- If a student or staff member exhibits symptoms of COVID-19, that individual will be isolated immediately.
- Individuals diagnosed with COVID-19 may not visit a school facility until the following criteria are met:
 - At least 24 hours with no fever without the use of fever-reducing medications); and
 - o Improved symptoms; and
 - At least 10 days have passed since symptoms first occurred or from date of test, if asymptomatic.

What if an individual has symptoms, but has not been evaluated by a medical professional or tested for COVID-19? The district will assume the individual has COVID-19 and will not allow the person to enter a school facility until the individual has completed the three criteria listed above.

What if the individual has symptoms and wants to return to work before completing the above self-isolation period? Schools may have a policy requiring the individual to obtain a medical professional's note clearing the individual for return based on an alternative diagnosis.

Can districts refuse an individual access to school property or a school sanctioned event if they have the virus? Yes. Existing law provides that persons having a communicable disease are prohibited from attending a private or public school. Schools should notify a local health department with any questions or concern about any coronavirus related illness of a student, staff member or other member of the public, make preparations to send that individual home and advise them to seek medical advice.

Will the school close if there is a positive test? A positive diagnosis does not necessarily mean shutting down a school site or the entire district. CPS does not have a "set" number of cases that will trigger a closure of a bus route, site, department, or the entire district. We will work closely with medical professionals and the Custer County Health Department to make those decisions. It is important to note that health officials at all levels are predicting interruptions for traditional oncampus learning for the upcoming school year. CPS will work hard to keep as much of the district open as possible.

What can I do to help?

- The district will be in need of additional substitute teachers, bus drivers, and custodial staff. If you are interested in working for Clinton Public Schools, please apply at https://www.cpsreds.org/19978_2.
- Donations of hand sanitizer, disinfectant wipes, masks, no touch thermometers, and additional school supplies would be helpful at each site.
- Taking your child's temperature on a daily basis prior to them leaving the house.
- Keeping students home if they exhibit any symptoms of any illness.
- Keeping students quarantined as recommended by the CDC if they have had expoure to someone who has tested positive for COVID-19. (10 days with no symptoms, OR 7 days with no symptoms AND a negative test administered on day 5 after exposure)
- Preparing your home and child with supplies and devices for remote learning if possible and feasible.
- Letting your child's teacher or school know if you need assistance with internet access, devices, or meals.
- Having masks or other appropriate face coverings available for students to have at school if needed.
- Openly communicating any concerns directly with your child's teacher or school site.
- Working with the school site as they change visitor protocols and the check in/check out processes as warranted.